



Lester B. Hayes Project & Performance Grants Instructions / Eligibility / Grant Limitations

ELIGIBILITY FOR FUNDING

This grant is for applicants/organizations and projects located in the geographical area served by the Santa Maria Arts Council, to benefit Santa Maria Valley residents. Emphasis of the project should be on youth programs supporting the arts and developing students' artistic awareness.

Applicants must show proof of non-profit status under section 501(c)3 of the Internal Revenue Code or Section 23701d of the California State Franchise Tax Code at the time of application, or apply under the fiscal sponsorship of a non-profit organization. Proof of non-profit status is not necessary if applying under the auspices of governmental entities, schools, or city agencies and departments.

The applicant must comply with fair labor standards and pay professional performers, artists, related or supporting personnel at the minimum compensation level for persons employed in similar activities.

Grant winners must sit out one grants cycle before being eligible to apply again.

INSTRUCTIONS Thank you for describing your work and your objectives through brief and thoughtful answers to the following:

1. Describe the project or performance (3-4 sentences).
2. Who is your audience?
3. What are the goals and objectives of this program?
4. How will this project or performance enhance your organization or make an impact on the community?
5. Give the proposed date/dates of the performances/presentations.
6. If applicable, provide information about other funders or resources supporting this project.

INCLUDE ONE SET OF THE FOLLOWING INFORMATION WITH YOUR APPLICATION:

- a. A list of the sponsor organization's Board of Directors
- b. The sponsor organization's budget for the current fiscal year
- c. The proposed budget for your project. List projected income and expenses, the total program cost, pending and secured income, and total amount you are requesting from this grant.
- d. Supporting data, such as articles which show the applicant's involvement with the arts, or letter(s) of recommendation from individuals or organizations who have knowledge of the applicant's past activities and ability to successfully complete the stated goals of this grant application.

GRANT LIMITATIONS

The Council will weigh the merits of all submissions and may choose to award none, all, or a portion of each request at their discretion. The following will NOT be funded by the Arts Council:

- Profit-making organization or ventures
- Replacement of deficit funds
- Organizations or individuals with no history of arts programming prior to application
- Trusts or endowment funds
- Tuition assistance
- Organizations primarily involved in political action
- Legislation and or lobbying or projects with religious purpose
- Travel
- Projects that have already been completed
- Hospitality, lodging and food costs
- Capital outlay for improvement and construction of facilities.

The decision of the judges is final.



Lester B. Hayes Project & Performance Grants Application Form

TYPE or PRINT LEGIBLY WITH BLACK INK. Be sure to complete all items on the application.

GRANT GUIDELINES

The goal of these grants is to support Santa Maria Valley programs through short-term projects which enhance the arts. Emphasis of the project should be on youth programs supporting the arts and developing students' artistic awareness. A maximum of \$1,000 is available in 2019.

A. ORGANIZATION AND CONTACT INFORMATION

Organization / Applicant _____

Contact Person _____	Contact Person's Title _____
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Mailing Address _____	City _____	Zip _____
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Phone (Day) _____	(Evening) _____	e-mail Address _____
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Is this organization a registered 501(c)(3)? Yes No* Tax ID number (EIN) _____

* If the organization applying for the grant is not a registered 501(c)(3), please provide the following information:

Fiscal sponsor organization name _____	Fiscal sponsor EIN number _____
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Fiscal sponsor organization mailing address _____

B. AMOUNT REQUESTED FOR PROJECT \$ _____

Will this project go forward whether or not you receive this grant? Yes No

C. DESCRIPTION OF PROJECT in one sentence: _____

E. AGREEMENT & SIGNATURE

To the best of my knowledge, the information contained in this application is accurate and complete.

I am applying under a sponsored non-profit organization, and certify that the Executive Director or CEO has read and approved this proposal.

Signature of Applicant _____	Date _____
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Application packet must be RECEIVED by Wednesday, April 24
Mail the original plus 3 copies of page 2 to:
Lester B. Hayes Grants c/o Kate Burridge • PO Box 5 • Santa Maria, CA 93456
For more information contact Ms. Kate Burridge: 805/459-1503 • kate@robertburridge.com